

LADY MARGARET SCHOOL



APPLICATION FOR IN YEAR ADMISSION YEARS 7, 8, 9, 10 AND 11

This form is to be completed by the Parent or Guardian of the child for whom application is being made.

IMPORTANT INFORMATION

Please provide **two** items of proof of the child's **permanent** residence in the form of a **council tax bill** and a **utility bill**. For those in rented accommodation whose rental includes their council tax we will require **two separately dated bills** (gas, water, electricity or telephone only) showing the family name and address. **Please submit original bills only – photocopies are not acceptable.**

If your daughter is on our Waiting List it is important you advise us of any change of address so that we have the most up to date contact details for you. New proof of residence bills should also be provided if you change your address.

Applicants can apply for an **Open place** or a **Foundation (Church of England)** place. To qualify for a Foundation place your daughter must have attended an Anglican Church **at least fortnightly for a minimum of three years up to the present time.**

Please complete the form in block capitals

1. Personal Details (any change in the child's main address **MUST** be advised to us immediately and new council tax/utility bills provided)

Child's Forename Child's Surname

Child's date of birth

Child's permanent home address

.....

Name of Parent(s) or Guardian(s)

Indicate whether Rev, Dr, Mr, Mrs, Miss, Ms or other title

Mother's address (if different from above)

.....

Father's address (if different from above)

.....

Guardian's address (if applicable)

.....

Mother's email address

Father's email address

Guardian's email address (if applicable)

Telephone numbers: (any change of telephone numbers must be advised to us immediately)

Mother: Home..... Work

Father: Home Work

Guardian: Home..... Work

Please complete the following details about your daughter's current school:

School name and address
.....
Name of Headteacher
School telephone number

2. Siblings

“Siblings” means all blood, half, step, adoptive and foster sisters who live at the same home address as an older sister already attending the school. The term “sibling” does not apply to any other relative of the applicant or to any other person living permanently in the applicant’s household.

ONLY FILL IN THE DETAILS BELOW IF YOU ARE APPLYING ON THE BASIS THAT YOUR DAUGHTER HAS A PRIORITY AS A SIBLING

Full name of the older sister

Date of birth of the older sister

Date the older sister joined Lady Margaret School

Address of the older sister when she joined Lady Margaret School

.....

Open place applicants should not fill in this section

The following section is only to be completed by parents/guardians applying for a Church of England (Anglican Church) Foundation place.

Please note: To qualify for a Foundation place your daughter must have attended an Anglican Church **at least fortnightly for a minimum of three years up to the present time.** If a school place becomes available we will take up a reference with your vicar to verify this information. If attendance is less than our requirement you should **not** apply for a Foundation place.

3. Details of Church of England Membership

Name of Church attended by your daughter

Name of Vicar of this Church

Church address

.....

Vicar’s address (if different from above)

.....

Vicar’s telephone number

How long has your daughter been attending this Church?.....

How frequently does she attend e.g. weekly or fortnightly?

Signed (Parent/Guardian) Date

I enclose a council tax bill and a utility bill OR two utility bills for the address given on page 1 of this form.